



18 MINISTRY OF ENVIRONMENT AND TOURISM

PROCUREMENT MANAGEMENT UNIT (PMU)

ANNUAL PROCUREMENT PLAN 2019/2020

ITEMS DESCRIPTION	METHOD OF PROCUREMENT	CODE OF PROC.	DELIVERY DATE	QUANTITY TO BE DELIVERED	UNIT PRICE	VALUE OF PROCUREMENT	BUDGETED AMOUNT	SOURCE CODE	COMMENTS
GOODS									
General office supplies and material supplies	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	111,916.67	1,343,000.00	1,343,000.00	022	Procuring of office stationeries, toners, cartridges, copy paper, stationery, uniform, cleaning materials, newspaper, periodicals, photocopy supplies and other related services
Building materials	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	6,666.67	80,000.00	80,000.00	022	procuring of building materials
IT and computer equipment	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	298,000.00	3,576,000.00	3,576,000.00	025	procuring of IT, licenses, agreement and computer equipment, minor and major renovation, microsoft enterprises agreement, anti-virus licenses, photocopy maintainance and others related services
Catering	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	8,333.33	100,000.00	100,000.00	027	procuring of catering services
WORKS									
Upgrading of tourism roads	Open Advertised bidding	OAB	Apr-Mar	12	1,095,000.00	13,140,000.00	13,140,000.00	107	Upgrading of tourism roads and access to roads in ENP, NNP and maintenance of heavy equipment and replacement of equipment in Oshana, Omusati, Hardap and Khomas regions

Staff houses and offices	Open Advertised bidding	OAB	Apr-Mar	3	9,433,333.33	28,300,000.00	28,300,000.00	107	Construction of staff houses and office accommodation in Swakopmund, WPP, Okakarara, Khorixas, Okaukuejo, Impalia, Tsukwe, Daan Viljoen, Zambezi water front, Tree sleeper and ohungu Community Lodge, upgrading main power at oJovasandu, construction of of security gates and shading of headquarter, renovation of research camps anstep project and other related activities.
	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	41,666.67	500,000.00	500,000.00	022	
Fencing of conservation areas	Open Advertised bidding	OAB	Apr-Mar	7	3,957,142.86	27,700,000.00	27,700,000.00	107	Construction and electrification of predator proof fence at southern boundary at section C2-C4 , D, E, K1-K2, and WPP boundary fence , maintenance of eleephat and predator fence in protected areas.
	Open Advertised bidding	OAB	Apr-Mar	12	83,333.33	1,000,000.00	1,000,000.00	022	
Water for game	Open Advertised bidding	OAB	Apr-Mar	4	842,500.00	3,370,000.00	3,370,000.00	107	procuring of upgrading and drilling of water for game in Khaudum National Park and Etosha National park
	Emergency / direct procurement	RP	Apr-Mar	4	107,500.00	430,000.00	430,000.00	105	
	Open Advertised bidding	OAB	Apr-Mar	12	41,666.67	500,000.00	500,000.00	022	
Sewerage water supply system	Open Advertised bidding	OAB	Apr-Mar	3	2,000,000.00	6,000,000.00	6,000,000.00	107	procuring of upgarding of sewerage water supply system at von Lindequist gate, Sesreim WPPand Magetti National park
	Open Advertised bidding	OAB	Apr-Mar	12	41,666.67	500,000.00	500,000.00	22	
CONSULTANCY									
Professional services	Request for Proposal	RP	Apr-Mar	1	471,000.00	471,000.00	471,000.00	105	feasibility studies for designing, documentation, supervising the construction work of all capital projects and other related services
Professional services	Request for Proposal	RP	Apr-Mar	1	1,500,000.00	1,500,000.00	1,500,000.00	105	feasibility studies for designing, documentation, supervising the construction work of all capital projects and other related services
Professional services	Request for Proposal	RP	Apr-Mar	1	2,460,000.00	2,460,000.00	2,460,000.00	105	feasibility studies for tourism roads in Etosha National Perks and and other related services
Professional services	Emergency / direct procurement	RP	Apr-Mar	1	2,000,000.00	2,000,000.00	2,000,000.00	105	feasibility studies for designing, documentation, supervising the fencing of all capital projects and other related services
NON-CONSULTANCY									
Travel	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	1,071,957.50	12,863,490.00	12,863,490.00	021	procuring of flight tickets under various main divisions
assessment and polution control	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	3	38,000.00	114,000.00	114,000.00	027	procuring of hosting of workshops and meetings
Environmental education programmes	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	10	10,500.00	105,000.00	105,000.00	027	procuring of hosting of workshops and meetings
Multilateral environmental agreements	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	4	25,000.00	100,000.00	100,000.00	027	procuring of hosting of workshops and meetings
Sustainable development advisory council	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	4	22,500.00	90,000.00	90,000.00	027	procuring of hosting of workshops and meetings
Economic review and research	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	4	21,250.00	85,000.00	85,000.00	027	procuring of hosting of workshops and meetings

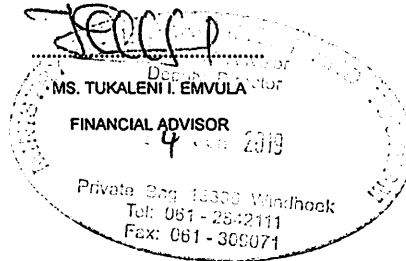
Tourism sectoral planning	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	4	21,250.00	85,000.00	85,000.00	027	procuring of hosting of workshops and meetings
Library Resources	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	4,166.67	50,000.00	50,000.00	027	procuring of procuring of library resources/materials
Veterinary supplies	Emergency / Direct procurement	EP/DP	Apr-Mar	4	20,000.00	80,000.00	80,000.00	022	procuring of supplies of drug /medicine
Laboratories Supplies	Emergency / Direct procurement	EP/DP	Apr-Mar	12	1,666.67	20,000.00	20,000.00	022	procuring of laboratory related services
Ammunition	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	1	60,000.00	60,000.00	60,000.00	022	procuring of ammunition
Firearms	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	1	50,000.00	50,000.00	50,000.00	025	procuring of firearm supplies
Water installation supplies	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	5,000.00	60,000.00	60,000.00	022	procuring of supplies of water in the parks
Animal feed	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	2	55,000.00	110,000.00	110,000.00	022	procuring of procuring of fodders for the wildlife in the parks
Transport	Exec.By Pub. Ent/ Open adv.bid/ request	EPE/OAB/RFQ	Apr-Mar	12	2,106,833.33	25,282,000.00	25,282,000.00	023	procuring of all vehicle insurance, tyres, batteries, license ,towing, helicopter and aircraft related services
Radio licenses and charges	Direct Procurement	DP	Apr-Mar	1	170,000.00	170,000.00	170,000.00	024	procuring of radio communication services
CITES stamps	Direct Procurement	DP	Apr-Mar	2	30,000.00	60,000.00	60,000.00	024	procuring of service payments cites stamps
Utilities	Execution By Public entity	EPE	Apr-Mar	12	1,833,625.83	22,503,510.00	22,003,510.00	024	procuring of water, cellular, telephone, fax tv, photocopy hire, electricity, courier services, refuse, dstv, postal and other related services
security services	Open Advertised bidding	OAB	Apr-Mar	12	349,666.67	4,196,000.00	4,196,000.00		procuring of security and cash in transit service
property rental	Direct Procurement	DP	Apr-Mar	12	16,666.67	200,000.00	200,000.00	026	procuring of office rental
Entertainment, refreshments, corporate gifts, donations and others	Open Adv.bid./ Req. for Sealed Quot	OAB	Apr-Mar	12	28,000.00	336,000.00	336,000.00	027	procuring of entertainment, refreshments, sports, corporate gifts, donations and others related services
Printing, advertising and legal publications	Open Adv.bid./ Req. for Sealed Quot	OAB	Apr-Mar	12	21,666.67	260,000.00	260,000.00	029	Printing of various documents, advertising of vacant positions and procurement related documents
Training, workshops and conferences	Open Advertised bidding	OAB	Apr-Mar	12	13,333.33	160,000.00	160,000.00	029	procuring of venue, training, workshops and conferences
Conservancy support	Direct Procurement	DP	Apr-Mar	4	100,000.00	400,000.00	400,000.00	027	procuring of non-consultancy services
Humand wildlife conflict	Direct Procurement	DP	Apr-Mar	4	500,000.00	2,000,000.00	2,000,000.00	107	procuring of payments to affected community/ families
	Direct Procurement	DP	Apr-Mar	4	250,000.00	1,000,000.00	1,000,000.00	027	
Employee wellness	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	12	16,666.67	200,000.00	200,000.00	027	procuring of wellness rpromotional materials and other related services
Casino and Gambling Board	Direct Procurement	DP	Apr-Mar	4	50,000.00	200,000.00	200,000.00	027	procuring of silling allowance for casino and gambling board and technical assistance from Legal Advisor
Survey fees	direct procurement	DP	Apr-Mar	4	50,000.00	200,000.00	200,000.00	027	provision for annual arrivals statistics of tourism in the country
Wildlife Breeding Stock scheme	Open Advertised bidding	OAB	Apr-Mar	1	1,000,000.00	1,000,000.00	1,000,000.00	027	translocating of game species to freehold land for previous disadvantaged Namibian ownerships
Tourism enterprises development	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	2	25,000.00	50,000.00	50,000.00	027	provision of promotion, market, and assist with brochure and signage
Tourism Awareness	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	2	25,000.00	50,000.00	50,000.00	027	procuring of items for tourism expo, annual tourism day and promotion activities
Community Based Tourism	Open Adv.bid./ Req. for Sealed Quot	OAB/RFQ	Apr-Mar	5	10,000.00	50,000.00	50,000.00	027	provision for enhancement of tourism development project , and meeting of NGO and public private partnership meetings
Exhibition and trade fairs	Direct Procurement /Request. Sealed quo	DP/RFQ	Apr-Mar	12	8,333.33	100,000.00	100,000.00	026	procuring of attending trade and road shows,

International membership/subscription fees	Direct Procurement	DP	Apr-Mar	4	790,000.00	3,160,000.00	3,160,000.00	41	Contribution fees for SAFRING, RAMSAR CONVESSION, IUCN, AMCEN, ALSEMHW, CITES, RETOSA, WTO, UNEP, UNCCD, UNFCCC, UNCBD CONVENTION, KAZA-TFCA and INTERNATIONAL READ AND ZING GROUP
Domestic membership/subscription fees	Direct Procurement	DP	Apr-Mar	4	165,000.00	660,000.00	660,000.00	42	Contribution fees for National Lotery, GOBABEB AND NARREC
Law Enforcement	Direct Procurement	DP	Apr-Mar	2	48,750.00	97,500.00	97,500.00	103	procuring of law enforcement equipment, training and workshops
Solar Power/Generator	Direct Procurement	DP	Apr-Mar	2	48,750.00	97,500.00	97,500.00	103	procuring of solar power equipments, batteries and diesel for the generator
Heavy Equipment	Direct Procurement	DP	Apr-Mar	2	48,750.00	97,500.00	97,500.00	103	procuring of diesel/ petrol for the generator
Subsidy to SOE	Execution By Public entity	EPE	Apr-Mar	12	1,541,666.67	18,500,000.00	18,500,000.00	053	procuring of subsidy for EIF, NTB, Zambezi Waterfront,
Contribution to NAMPARKS	Direct Procurement	DP	Apr-Mar	1	2,000,000.00	2,000,000.00	2,000,000.00	107	procuring of support to KfW, NAMPARKS project as per MoU Agreement
Sample analysis	Direct Procurement	DP	Apr-Mar	4	50,000.00	200,000.00	200,000.00	103	procuring of sampling services
Radio system transmitters	Direct Procurement	DP	Apr-Mar	2	25,000.00	50,000.00	50,000.00	103	procuring of radio systems and othe related services
TOTAL BUDGET							189,525,000.00		

[Signature]

MS. FRIEDA KAYOO-MBABI

HEAD : PROCUREMENT MANAGEMENT UNIT



[Signature]

MS. SEIMY SHIDUTE

CHAIRPERSON: PROCUREMENT COMMITTEE

